

Dear Parent of Dormitory Students,

All campus meal services are provided by Cezars Kitchen. At the beginning of each semester, a Dormitory Meal Service Fee of 275,000 yen is required. The fee covers all breakfast and dinner charges and one special dinner party per semester. In addition to breakfast and dinner meal service, Cezars Kitchen provides a convenient, hot, nutritionally balanced lunch option service personalized for your child. The cafeteria operates on a '**Cashless Cafeteria**' system which means that part of your Dormitory Meal Service Fee (60,000yen) will be placed into a personal lunch account for your child for purchasing any optional services (lunch, snacks and brunch). All accounts are given a personal identification number, no card needed and easily retrieved if forgotten that is entered at the time of purchases.

PROVIDED MEAL SERVICES:

- Breakfast Service (Cafeteria will open from 7:30am, service is included with meal fee)
- Lunch Service (Lunch time coincides with class schedule, optional service)
- Afternoon Snack Service (Cafeteria will remain open until 4pm, optional service)
- Dinner Service (Cafeteria will open from 6pm, included with meal fee)
- Weekend Brunch Service (Drop-off at dormitory by 4pm on Friday, optional service)

DAILY LUNCH/BRUNCH PRICE:

[A] Middle School Lunch	Student (Grade 6-8)	¥602 (650 tax incl.)
[B] High School Lunch	Student (Grade 9-12)	¥649 (700 tax incl.)
[C] Brunch Delivery Service	Rate per day (Sat and/or Sun)	¥649 (700 tax incl.)

PAYMENT CHOICES:

Cezars Kitchen offers three options for paying your child's Dormitory Meal Service Fee. Please note that some methods may take longer to complete due to the bank's processing time. Accounts are adjusted once the payment has cleared the bank, not necessarily on the day payment is made. International transfers welcomed.

1. Cash (Pay directly at school cafeteria)
2. Bank Transfer (Visit <https://cezarskitchen.com/bank-transfers/> for more information)
3. Internet, via Paypal (Visit <https://cezarskitchen.com/online-prepayment-options/> for more information)

LATE PAYMENT FEE: Please make your semester dormitory meal service fee any time prior to the beginning of a new semester. Fees are due in August and January each year. If the payment is not received within three weeks from the start of a new semester, a 1% late charge will be automatically assessed on your child's account.

DORMITORY REFUND: Cezars Kitchen will refund remaining balances by **bank transfer** to your international bank account, if you or your child is leaving the school. The completion of the *Refund Request Form* is required. The form is available from your school's cafeteria or by visiting www.cezarskitchen.com. In the case of international transfers, any transfer fees will be deducted from your account balance. In the event the total remaining balance is 10,000 yen or less, the refund is handled at the school cafeteria and funds will be given directly to your child.

To learn more about our Cezars Kitchen or for general information, please visit www.cezarskitchen.com or feel free to email directly at ca@cezarskitchen.com or call our office in Nagoya at 052-229-8571. Thank you very much for choosing Canadian Academy dormitory meal program.