



CANADIAN ACADEMY

Schedule of Fees School Year 2021-22

Initial Fees		Tuition Fees		Program Fees	
Application Fee	¥ 90,000	Pre-K3 / Kindergarten A	¥ 1,000,000	Boarding Program (Grades 8-12)	¥ 1,800,000
Registration Fee	¥ 400,000	Kindergarten B	¥ 2,210,000		
		Grades 1-5	¥ 2,210,000		
		Grades 6-8	¥ 2,600,000		
		Grades 9-11	¥ 2,650,000		
		Grade 12	¥ 2,800,000		
Annual Fees				School Bus	
Building & Development Fee	¥ 260,000			One-way	¥87,800 - ¥153,200
				Round Trip	¥160,000 - ¥290,000

Initial Fees

- A non-refundable Application Fee is required for consideration of each application. Applications will remain valid for a two-year period from the date of submission.
- A non-refundable Registration Fee is charged to all new students regardless of when they enter during the school year.
- Payment of the Registration Fee is waived for students entering Pre-K3 / Kindergarten A.
- Students who leave CA for twelve months or more are required to pay one-time fees upon re-enrolling.

Annual Fees

- The Building & Development Fee is charged annually to all students who attend CA. Proceeds of this fee are directed to the ongoing maintenance, renewal, and replacement of campus facilities.
- The Building & Development Fee is not prorated for families joining CA during the school year or withdrawing before the end of the school year.
- The Building & Development Fee is fully refundable only to families who withdraw from CA according to the following schedule. Withdrawal requires completion of the school's withdrawal form, available upon request from the Office of Admissions & Advancement.
 - Students entering in semester one: Withdrawal on or before August 6, 2021.
 - Students entering in semester two: Withdrawal on or before November 30, 2021.

Tuition Fees

- Tuition Fees are annual fees charged to all students who are enrolled at the school.
- Tuition Fees will be prorated as follows for students enrolling during the school year:

First day of school	<i>On or before October 22, 2021</i>	<i>On or before December 17, 2021</i>	<i>On or before March 18, 2021</i>	<i>On or before June 15, 2021</i>
Tuition Fees payable	100%	75%	50%	25%

- Tuition Fees are refundable only to families who withdraw from CA according to the following schedule. Withdrawal requires completion of the school's withdrawal form, available upon request from the Office of Admissions & Advancement.

Semester One Enrollment Date of Withdrawal Notice Provided		
<i>On or before July 1, 2021</i>	<i>On or before October 31, 2021</i>	<i>After November 1, 2021</i>
100% refund	50% refund	No refund

Semester Two Enrollment Date of Withdrawal Notice Provided	
<i>On or before October 22, 2021</i>	<i>After October 23, 2021</i>
50% refund	No refund

Boarding Program

- The annual boarding fee of ¥ 1,800,000 is payable in addition to the tuition fee and on the same schedule as the tuition fee payment.
- The boarding fee is inclusive of the student's participation in the school's Residential Life Program, inclusive of all induction, team-building, and cultural activities offered during term time, as well as breakfast, lunch, and dinner four to five days per week during term time.
- Alternate activities organized by the school during the weeks of Fall and Spring break will carry an additional cost.
- In cases where CA is sponsoring the student's visa to enter and study in Japan in order to attend the school, the student is required to live in the dormitory for the duration of the their enrollment at Canadian Academy.

School Bus

- The fees noted above are for a year-long commitment to the bus program. Daily tickets are available for purchase from the Activities Office for occasional bus riders. These tickets may only be used depending on availability of spaces on the bus. Priority will be given to year-long riders.
- The payment schedule and proration of fees for families arriving and/or departing during the school year is in line with those noted earlier in this document for tuition fees.

Student Support Services*English as an Additional Language (EAL)*

- At the time of application, the school will reach a determination as to whether the student requires to be enrolled into the EAL program. This determination is reached at the sole discretion of the school and is a condition of enrollment.
- Participation in the EAL program requires a one-time fee of ¥ 900,000, payable at the time of initial enrollment. This fee is deferred for students entering Pre-K3 / Kindergarten A and becomes payable when they enter Kindergarten B.
- This fee is refundable only if the student exits the program within the first quarter of attendance.

Tiered Learning Support Model

- The school operates a graduated four-tier model to ensure individual learning needs are appropriately supported throughout each student's tenure at CA.
- Any student who in the determination of the school requires Tier 2, 3, or 4 level support will be required to participate in the Learning Support program. This determination can be made during the enrollment process or at any point during the student's tenure. In specific circumstances, upon review of the application made to the school, a student's acceptance to CA will be contingent on her/his enrollment into the program.
- The staffing costs associated with the program are subsidized by the family in addition to the standard tuition fee. An additional fee to this effect will be included in the family's invoice for the year depending on the level of support required.
- The family will be invited to participate in discussion regarding the need for a student's ongoing participation in the program in advance of each new school year. However, the final decision regarding program participation remains at the sole discretion of the school.

Government Scholarships and Subsidies

- CA participates in the national government's High School Tuition Support Fund (*shugaku shien-kin*), the Grants for Supplemental Scholarship (*shogaku kyufu-kin*) program offered through Hyogo and Osaka prefectures, and the High School Tuition Reduction Support (*jyugyoryo keigen hojokin*) program offered through Hyogo prefecture.
- Households must meet certain income requirements to be eligible for these grants.
- Families with students in Grades 10-12 wishing for additional information regarding any of these programs are invited to contact the Finance Office.

Payment of Fees

- School fees for new families are due in full within 30 days of invoicing or before the new student's first day at school, whichever is earlier. School fees for returning families are due in full by the July 1 preceding the start of the school year.

- Families paying privately for school fees may request to pay in six monthly installments from July to December 2021.
 - The monthly payments must be secured by bank draft and the installments plan carries a service charge of ¥ 25,000, which is added to the first installment.
 - Interested families are invited to contact the Finance Office to receive an application form before the June 15 preceding the start of the school year.
- Corporations sponsoring school fees are required to pay in full by the due date.
- Any amount owing to the school for greater than 30 days will attract a penalty charge of ¥ 5,000 per week.
- The school reserves the right to withhold or terminate access to school of a student whose family has an outstanding amount owing to the school. This may also include withholding report cards, transcripts, references, or diplomas, or refusing access to campus, participation in examinations, field trips, activities, or other school events.
- Any matter pertaining to outstanding financial amounts will be referred by the school to legal counsel for further action.
- The school reserves the right at any time to refuse enrollment and/or expel any student who, in the sole and indisputable opinion of the school, is an unsatisfactory member of CA.

School Bank Details

- The school accepts payment of fees via bank transfer only. Payments can be made at any branch of Minato Bank or MUFG Bank, Ltd. using the details listed below.
- All bank transfer fees are the responsibility of the payor.

Minato Bank (0562)
 Swift code: HSINJPJK
 Head Office/*Honten Eigyobu* (011)
 2-1-1 Sannomiya-cho, Chuo-ku
 Kobe-shi, Hyogo-ken 650-0021
 Savings A/C 1970737

MUFG Bank, Ltd. (0005)
 Swift code: BOTKJPJT
 Sannomiya Branch (462)
 8-3-10 Isogamidori, Chuo-ku
 Kobe-shi, Hyogo-ken 658-0086
 Savings A/C 3353216

Miscellaneous

- All CA families are automatically enrolled as members of the Parent-Teacher Association (PTA), a volunteer body with a mission of supporting the school's objectives and programs.
 - All parents and guardians are invited to participate in PTA meetings and activities.
 - A portion of each tuition fee is directed to the PTA's annual operating budget.
- Each family which completes the year at CA will receive a yearbook. There is no yearbook charge levied for those students who complete the year at CA.
- A program for two-year-old children is available on the CA campus, operating as Peter Pan International Pre-School. Interested families should contact the Office of Admissions & Advancement.
- The school's food services provider is Cezar's Kitchen, and all students will be assigned a Cezar's account during their enrollment at CA.
 - Families are responsible for topping up their children's accounts throughout the year and Cezar's manages account balances directly without the school's involvement.
 - Lunch prices range from ¥500 to ¥750 per day and a full breakdown is available from the Office of Admissions & Advancement.
- The school's after school activities program carries additional costs depending on the number and nature of activities selected. Further details are communicated to families via the Activities Office and are shared during enrollment.