



Canadian Academy

Enrollment Agreement

By signing this form, the parents/guardian agree, acknowledge and accept

- the information contained in the Student/Parent Handbooks which are available on the school's website at www.canacad.ac.jp.
- the payment of all fees as established by the school in accordance with authorized payment plans. In the case of non-payment, the school may restrict students from attending classes, withhold report cards, and/or refuse re-enrollment for the following semester.
- the student's regular attendance at the school.
- the need for the student to be living with either a parent or legal guardian; living with the parent's employee or other adult is not acceptable.
- the need for parental support of the student at home in order to help him/her meet the school's academic and behavioral standards.
- to enrich and support the student's home language acquisition as much as possible.
- to cooperate with teachers and the school leaders in support of the progress of the student.
- to accept and to support the student's grade level, ESOL and/or LR placement by the school.
- to support the school's involvement with APAC activities through possible occasional home-stay hosting of visiting APAC students.
- use of proper channels of communication established by the school when seeking resolution to a problem or concern (i.e. initial contact with the teacher or person closest to the issue and then, if necessary, forwarding the matter to the principal and then, if needed, to the headmaster).
- the cafeteria service as an independent contractor that is not part of Canadian Academy. The fees for these services are not under the direct control or management of the school, and the cafeteria collects the corresponding charges directly from the parents/guardians.
- responsibility for contributing to a positive school environment, avoiding conduct such as bullying which creates or promotes intolerance or disharmony between and/or among the members of our school community, and refraining from making unfounded comments that may damage the image of the school or the staff.
- the expectation that parents will in the course of each school year volunteer service to PTA-related events or programs to enhance the educational experience of all children in the school.
- to support the school's mission, core values, strategic objectives, programs, and all initiatives towards their achievement.
- the understanding that meeting country or region-specific curriculum standards outside of the school's mission and core values may not be possible or supported.
- the understanding that the school reserves the right to use and to display students' images and voice recordings for a variety of purposes within the school setting only. The school will request parent permission when there is the need to use images and voice recordings of specific students.

Failure on the part of parents/guardian to comply with the policies and guidelines of Canadian Academy may result in a student's suspension or expulsion from classes or the school. This form is automatically renewed when enrolling the student(s) for the next school year.

By signing this form, I agree to, acknowledge and accept the above information and conditions.

Parent's name (please print):

Signature :

Date:

Student name:

Grade level:

Student name:

Grade level:

Student name:

Grade level: