

SCHOOL LUNCH PROGRAM

Cezars Kitchen provides a convenient, hot, nutritionally balanced lunch option service personalized for Canadian Academy. The cafeteria operates on a '**Cashless Cafeteria**' system which means that your child will not need to carry/bring cash each day and instead will have a pre-paid debit account. As a parent, you can customize your child's account, setting purchasing limits and allergy restrictions. Best of all, you can monitor your child's daily spending 24/7 from the comfort of your home via the internet. All accounts are given a personal identification number, no card needed and easily retrieved if forgotten that is entered at the time of purchases.

PROVIDED SERVICES:

- Cafeteria Lunch Program (Basic Plan / Annual Lunch Plan Option)
- Preschool/Kindergarten Delivery Program (Box lunch delivery service)
- Morning Breakfast/Snack Program (Cafeteria will open from 7:30 am)
- Afternoon Snack Program (Cafeteria will remain open until 4 pm)
- Field Trip Service (Pack lunch for students who are leaving the school for a class field trip)

DAILY LUNCH PRICE:

[A] Daily Bento Delivery	BBP, KA, KB	¥490 (454 before tax)
[B] Elementary Lunch	Student (Grade 1-5)	¥600 (556 before tax)
[C] Middle School Lunch	Student (Grade 6-8)	¥650 (602 before tax)
[D] High School Lunch	Student (Grade 9-12)	¥700 (649 before tax)

PREPAYMENT AMOUNT: The minimum deposit amount is ¥10,000. To avoid negative balances and the hassle of making continual payments throughout the year, Cezars recommends depositing a larger deposit of 50,000 yen or more if you plan to use the cafeteria on a semi to regular basis. There are no risks and the remaining account balance will automatically carry over to the following school year.

PREPAYMENT OPTIONS:

Cezars Kitchen offers three easy ways to make a prepayment for your child's lunch account. Please note that some methods may take longer to complete due to the bank's processing time. Accounts are adjusted once the payment has cleared the bank, not necessarily on the day payment is made.

1. Cash (Pay directly at school cafeteria, payment hours: 7:30am to 4pm at Kiosk)
2. Bank Transfer (Visit <https://cezarskitchen.com/bank-transfers/> for more information)
3. Internet, via Paypal (Visit <https://cezarskitchen.com/online-prepayment-options/> for more information)

REFUND: Cezars Kitchen will refund remaining balances by **bank transfer** on Basic Plan accounts to a Japanese bank account, if you or your child is leaving the school. The completion of the *Refund Request Form* is required. The form is available from your school's cafeteria or by visiting www.cezarskitchen.com. In the case of international transfers, any transfer fees will be deducted from your account balance. In the event the total remaining balance is 3000 yen or less, the refund is handled at the school cafeteria.

NEW ACCOUNT REGISTRATION FEE: Cezars Kitchen charges a one-time new account registration fee of 1000 yen for all Basic lunch accounts. This fee is automatically applied to all new accounts at time of first prepayment. Regardless of the deposit amount, the fee is the same.

To learn more about our Cezars Kitchen or for general information, please visit www.cezarskitchen.com or feel free to email directly at info@cezarskitchen.com or call our customer service at 052-229-8571. Thank you very much for choosing Cezars Kitchen.

CA ANNUAL LUNCH PLAN OPTION

SERVICE FEES 2017-2018

[A] Annual Classroom Delivery Plan	BBP, KA, KB	¥79,900 (73,982 before tax)
[B] Elementary Annual Lunch Plan	Grades 1 - 5	¥98,600 (91,297 before tax)
[C] Middle Annual Lunch Plan	Grades 6 - 8	¥107,100 (99,167 before tax)
[D] High Annual Lunch Plan	Grade 9 - 12	¥115,600 (107,038 before tax)

PAYMENT EXPLANATION: Lunch service fees are for one academic year only and will not carry over from one school year to the next. For enrollment during the school year, pro-rated cost adjustment will be made based on the remaining qualifying days. For example, if the student joins the lunch plan from the 2nd half of the school year, the annual fee will be pro-rated at 50%.

PAYMENT DATE: Annual plans can be paid any time from June 1, 2017 to August 23, 2017.

PAYMENT METHOD: Payment can be made by bank transfer to the Cezars Kitchen bank account. To ensure your payment is applied correctly, we request the following information to be either faxed to, 052-229-8590 or emailed to payments@cezarskitchen.com. Please include: (a) student's full name, (b) name on bank account and (c) school name. The total amount of the payment must cover the bank transfer fee.

Please make bank transfer to:

Account Name: Cezars Kitchen K.K. シーザースキッチン (カ)

Bank/Branch: Mitsubishi Tokyo UFJ Bank, Nagoya Eigyobu 三菱東京 UFJ 銀行 名古屋営業部

Account Number/ Type: 0458468, Futsu Type 普通

REFUND: In principal, refunds are not available for the Annual Lunch Plan unless the child is withdrawing from the school in the middle of the academic year. For the Annual Lunch Plan, the amount of the daily lunch costs (example ¥700 for high school), multiplied by the remaining eligible school lunch days will be refunded. The completion of the Cezars Kitchen Refund Form is required.

INVOICE: Cezars Kitchen can provide an invoice in either the family or company name upon request.

A LA CARTE OPTION: In addition to the daily lunch, Cezars Kitchen is open for service from 7:30 am to 4 pm, offering a wide variety of morning and afternoon a la carte (snack) choices. Parents may choose the Annual Lunch option and include additional funds to the child's account in increments of 10,000 yen. This money will be set aside for snack purchases throughout the school year. If any money remains at the end of the school year, the balance will automatically carry forward to the next school year.



SCHOOL LUNCH

EXPLANATION SHEET

CASHLESS CAFETERIA: Cezars Kitchen works on a debit account system that enables all users to enjoy our services without the need for using cash on a daily basis. No need to send your child to school with daily lunch money or carry lunch tickets. Our state of the art easy-to-use point of sale system allows for quicker transactions at register, reducing congestion & allowing children more time to eat their lunch.

1. More payment options: Make payments either by bank transfer, online with Paypal or cash at the cafeteria.
2. Allergy alerts: Place allergy messages on your account to protect your child from potentially dangerous situations from eating food that he/she has an allergy to.
3. Set Restrictions: Monetary restrictions (Spending limits) or food restrictions (No snacks, only set meals, etc) can be added to any lunch account.
4. Built-in security: Reduce risk of theft, loss of lunch money or bullying that can happen with cash. Accounts include student pictures and secret four or five digit pin numbers.
5. Audit ability by parents: Go online and view daily purchases and payment history, twenty-four hours a day.

HOW TO CREATE YOUR ACCOUNT: Data to create accounts is provided automatically at the beginning of the school year. New children entering the school mid-semester will need to complete a New Account Form, available at cafeteria or by download, at <https://cezarskitchen.com/for-parents/get-started/>.

HOW TO ACTIVATE: Activating your account is made easy with your initial deposit. Choose either a Basic Plan (minimum deposit of 10,000 yen) or purchase an Annual Plan.

RECEIVING AND USING YOUR PIN NUMBER/ID: A private, four-digit personal identification number is automatically assigned to each new account (no actual card). To receive your PIN number, either stop by the cafeteria or contact our Customer Service Office by telephone (052-229-8571) or email (info@cezarskitchen.com).

USING YOUR ACCOUNT: Using your account and navigating through the cafeteria is a breeze, take a tray and pick-up our food items. After you have everything, head over to the register and enter your four or five digit PIN number using the key pads. Cashiers are happy to assist you with any questions.

MANAGING ACCOUNT: For a Basic Plan, every time you purchase breakfast, lunch or afternoon snacks, your account records the purchase and deducts the funds from your remaining balance. Once your account reaches a low balance (3000 yen), top-up the account by making another deposit.

DEFAULT DAILY SPENDING LIMIT: In addition to lunch service, Cezars Kitchen offers a wide variety of a la carte items, including morning breakfast and afternoon snack times. To support families with managing their account(s) and preventing overspending, a default daily spending limit of 1500yen is automatically placed on all children lunch accounts. We welcome families to lower (raise) this amount to meet your family's preference.

ZERO BALANCE: Please monitor your child's account and top-up the account balance when it reaches 3000 yen. Parents using PAMS, our free online **P**arent **A**ccount **M**anagement **S**ystem can receive email notifications alerting them of low balances. For more information on PAMS, please visit their website, <https://paypams.com>. Zero balance accounts require a top-up before further spending is permitted.

EMERGENCY LUNCH SERVICE: A student with a zero yen account balance or a child who does not have an active lunch account may be served a plain sandwich with drink for the price of 200 yen. It is Cezars Kitchen goal to provide students with some nutrition even in the event the account balance is zero.

pay pams

Parent Account Management System



A Great System for Parents

- ✓ View lunch account balances 24 hours a day from the convenience of your home
- ✓ Monitor what your child eats online
- ✓ Place entire family under a single account!
- ✓ Receive e-mail notification of meal account
- ✓ Enjoy the convenience, security, and control

> <https://paypams.com>

FREE VIEWING SERVICE

NO MORE LOST MONEY!

Simple, SAFE & SECURE

> **paypams**: Parent Account Management System

PayPAMS is a **FREE** internet account viewing service provided by **Cezars Kitchen for PARENTS.**

Food Service
Meal Account Statement

Student: Thelen, Traci L.
Report Type: Daily balance & transactions & cafeteria purchases
Date: From 11/20/2006 To 11/21/2006

Date	School	Action	Description	Debit	Credit	Day End Balance
Starting Balance						
11/20/2006	E134 Hook Elm	Purchase	Lunch	\$2.15		\$131.40
			Lunch			
			Lunch Alacart			
			Fruit drink - \$0.95	\$0.95		
			Total			
11/21/2006	E134 Hook Elm	Purchase	Lunch Alacart	\$3.00	\$0.00	\$128.40
			DEAN BLUE BOTTLED WATER - \$2.65	\$2.65		
			ELEM LUNCH ENTRÉE - \$0.75	\$0.75		
			FRUIT VEGETABLE - \$0.50	\$0.50		
			granola bar - \$0.55	\$0.55		
			Total	\$7.45	\$0.00	\$124.55
			Balance per Day End	\$7.45	\$0.00	\$124.55
			Bank Statement Balance			\$124.55